L.E.A.D. ACADEMY TRUST

PROVIDER ACCESS POLICY

Policy/Procedure management log

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Policy statement on provider access

Da Vinci LEAD Academy Provider Access Policy

1   Introduction

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997. It is part of a wider strategy for careers at Da Vinci LEAD Academy

2   Pupil entitlement

All pupils in Years 8 to 11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.
- to understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (Years 8 to 9) and two encounters for pupils during the 'second key phase' (Years 10 to 11).

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers.
- explain what career routes those options could lead to.
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider).
- answer questions from pupils.

3   Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the 'making it meaningful checklist' (appendix 1).

Meaningful online engagement is also an option. At Da Vinci LEAD Academy we are open to providers that are able to provide live online engagement with our pupils.

4   Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

Name and address of organisation Address	Activity	Year group
Derby College	Destinations assembly, information stand at parents evening, 1-1 careers guidance, college tours	9, 10, 11 11
Heanor Gate	Destination assembly	11
Toyota	Apprenticeships assembly	10, 11
JCB	Apprenticeships assembly	11
Rolls Royce	Apprenticeships assembly	11
UTC	Destinations assembly	11
Juniper	Traineeships and apprenticeship assembly	8
Learning Curve	Destinations information session	11
Lees Brooke Academy	Site visit and tour	11

5   Destinations of our pupils

Last year our Year 11 pupils moved to range of providers in the local area after school:

Name and address of organisation Address	Pupils attending 2023		Pupils attending 2024		Type of sustained education
	Number	%	Number	%	
Derby College	73	71	84	60	A Levels, T levels, College Course, Apprenticeships
Bilborough College	2	2	0	0	A Levels, T level, College Course, Apprenticeships
Nottingham College			4	3	College course vocational
YMCA			4	3	
Chellaston Academy			1	1	A levels
Confetti Nottingham			3	2	College
Burton College	1	1			College Course
Derby County Community Trust	1	1	1	1	Traineeship
Derby hair and beauty			1	1	Vocational training
Heanor Gate Sixth Form	3	3	4	3	A levels
Harrogate Army College	1	1	0	0	Armed forces
Hull College			1	1	College course vocational
Juniper Training	2	2	2	1	Traineeship, apprenticeships
Landau 6th Form			2	1	A levels
Littleover 6th form			1	1	A levels
Learning Curve (formerly White Rose Beauty College)	1	1	3	2	College course
Stephenson College			1	1	College course vocational
White Rose			1	1	College course vocational
UTC	1	1	0	0	T level
Apprenticeships (various)	8	8	6	4	Apprenticeships
Workpays	1	1	0	0	Traineeship
Lees Brooke Skills Academy	3	3	7	5	College Course

6   Management of provider access requests

6.1   Procedure

A provider wishing to request access should contact:

Name	Nat Wiles
Job Title	Careers Leader
Telephone	01332 831515
Email	Nat Wiles@davinciacademy.co.uk

7   Opportunities for access

The school offers the four provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme.

Da Vinci LEAD Academy will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

	Autumn Term	Spring Term	Summer Term
Year 8		Inspiration day Apprenticeship assembly	Traineeship assembly
Year 9	Access to Sheffield program	Options talk from Derby college Apprenticeship assembly Access to Sheffield program	Inspiration day Access to Sheffield program
Year 10	Mock interviews Access to Sheffield program DEBP program (Direct Education Business Partnership) Post 16 evening	Work Experience Apprenticeship assembly Inspiration day Access to Sheffield program DEBP program	University visit Access to Sheffield program DEBP program
Year 11	Post-16 provider assemblies Careers fair 1-1 Careers advisor sessions (Luminate) Access to Sheffield program DEBP program Post 16 evening	Apprenticeship assembly 1-1 Careers advisor sessions (Luminate) Mock results parents evening Access to Sheffield program DEBP program Site tours (Lees Brooke Academy, Derby College	

Please speak to our careers leader to identify the most suitable opportunity for you.

8   Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The vast majority of rooms are fitted with computers, projectors and digital screens. Computer suites can be arranged with prior notice.

The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the career's leader or a member of their team.

Before any visit, the careers leader will work closely with any provider, to make any suitable arrangements for the audience, including any necessary adaptations for those pupils who may have special educational needs and/or disabilities.

9   Live or visual encounters

Meaningful online engagement is also an option, and Da Vinci LEAD Academy is open to providers that can provide live online engagement with our pupils. Providers are welcome to leave a copy of their prospectus or other relevant course literature at the careers library, which is managed by the school librarian. The careers library is available to all pupils at lunch and break times.

10   Management

The careers leader is responsible to the relevant senior leadership team line manager for coordinating all provider access requests in a timely and effective manner.

11   Parents and carers

Where possible, leaders encourage parental involvement. On occasions, parents may be invited to attend particular events to meet with providers so that they can help support their child make choices about their next steps in education, employment and training.

12   Complaints:

Any complaints with regards to provider access can be raised to the headteacher, by following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

13   Monitoring review and evaluation

This policy is monitored and evaluated annually by the senior Leadership Team in accordance with whole school monitoring and evaluation processes.

14   Approval and review

Approved: 20.11.24   by Governors

Next review: Autumn 2025

Appendix 1

https://resources.careersandenterprise.co.uk/sites/default/files/2022-11/1540_Make%20it%20meaningful%20checklist_v6%20%28FINAL%29.pdf