



Dear Parent/Carer,

Revised Punctuality System from Monday 4th November 2024

We have had an excellent start to the new school year; students are wearing uniforms with pride, working independently in lessons and attendance is good. Thank you to parents/carers for your on-going support in ensuring your child is prepared for the school day ahead.

At Da Vinci Academy, we strive to offer an environment that fosters both academic excellence and personal growth. Every minute of every lesson counts in the journey to being exceptional. Regular attendance and punctuality to school and lessons are therefore essential to achieve this, as it ensures that students do not miss out on valuable learning opportunities and remain engaged with the school community, as well as preparing students with key employability skills needed to be successful in later life.

As part of our ongoing efforts to improve punctuality to school and lessons, we will now be issuing after-school detentions to anyone who regularly arrives late. The new system we are introducing will have a clear focus on the start of the school day (8.30am) and the start of every lesson throughout the day.

Students will be expected to be **on the school site for 8.30am** to ensure they are ready for their form time session for the day at line-up. Staff will be at the safeguarding gate recording the names of students arriving onto the site after 8.30am.

Students arriving to school or lessons late will be issued with a late behaviour point. Two late marks will result in a 20 minute detentions being issued. This means four late marks the detention time will increase to 40 minutes.

We will be introducing and explaining this new system to students over the next two weeks. Lates will be recorded on registers and as a behaviour event. From Monday 4th November the new detention system for this will be in place and students will have a consequence for lateness to school and/or lessons. Our new online platform ClassCharts will allow you to track attendance and punctuality. Please reach out to us if you require support signing up.

We recognise that on rare occasions a student maybe late and should there be any extenuating circumstances on a particular morning, please do contact us so we are aware before your child arrives at school.

Parental support is critical in ensuring the success of this initiative. We encourage you to discuss the importance of attending school and all scheduled lessons on time with your child and to support them in adhering to the timings of our school day. Please reinforce the message that every lesson is a step towards their future goals.



Da Vinci Academy

A L.E.A.D. Academy

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Should you have any concerns or require further clarification regarding our new system, please do not hesitate to contact us. We are committed to working together to support your child's educational journey.

We thank you in anticipation of your support.

Yours faithfully

Mrs E Culverwell
Deputy Headteacher

